



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

March 5, 2012

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Jeff Eddins, Terry Gleason, James Roberson, and Dustin Tripp.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Pam Yancey, Assistant Town Clerk/HR Technician; Chris Hills, Planning Director; Fred Boone, Town Engineer; Jimmy Overton, Finance Director; Tim Guffey, Fire Chief; Shawn Brown, Public Safety Director; Jennifer Currin, Senior Planner; Jeff Triezenberg, Senior Planner; Tina Cheek, Parks and Recreation Director.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Gleason.

ITEM I. ADOPTION OF AGENDA

...Motion by Mayor Pro Tem Chalk to adopt the agenda. Motion seconded by Councilor Eddins and carried unanimously.

ITEM II. APPROVAL OF MINUTES

...Motion by Councilor Eddins to approve the minutes of November 16, 2011, December 5, 2011, and December 21, 2011. Motion seconded by Councilor Roberson and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Recognition of Land Use Review Board Members

Mayor Killen recognized Stephen Morgan as a valuable member of the Land Use Review Board and presented Mr. Morgan with a plaque.

Councilors Eddins and Gleason thanked Mr. Morgan for his service to the community.

Land Use Review Board members George Hess and Mike Snow were not in attendance.

B. St. Baldrick's Foundation Proclamation

Councilor Tripp presented a proclamation declaring March 3-10, 2012 as St. Baldrick's Foundation Week in Knightdale.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2012-06

Adopt Budget Amendment 2012-06 adjusting grant budget approved by State Energy Office and transferring Wayne County proceeds to Knightdale and Lee County.

B. Capital Project Ordinance Amendment 2012-07

Adopt Budget Amendment 2012-07 to close out land acquisition project for Knightdale Park; adjust construction budgets based on recent estimates; appropriate loan proceeds for Knightdale Park

construction; appropriate grant funds for various projects; record transfers of Hodge Road Siphon remaining funds.

...Motion by Councilor Gleason to adopt the consent agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. Myers Lake Utility Allocation and Infrastructure Agreement

Public hearing opened at 7:12 p.m.

Jennifer Currin, Senior Planner, requested that the public hearing be continued to the April 2, 2012 Town Council meeting.

Town Attorney Clyde Holt instructed staff to re-advertise the public hearing.

No one approached.

...Motion by Mayor Pro Tem Chalk at 7:13 p.m. to continue the public hearing to the April 2, 2012 Town Council meeting. Motion seconded by Councilor Roberson and carried unanimously.

B. TCA-1-12 Traffic Signage Amendments
ORD #12-03-05-001

Public hearing opened at 7:14 p.m.

Planner Jennifer Currin presented an amendment to Section 70.01 of the Town Code of Ordinances regarding traffic signage and recommended adoption of the Ordinance.

No one approached.

Public hearing closed at 7:18 p.m.

...Motion by Councilor Roberson to adopt Ordinance #12-03-05-001. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

C. ZMA-1-12 Silver/CWR Property

Public hearing opened at 7:19 p.m.

Jeff Triezenberg, Senior Planner, presented a zoning map amendment to rezone approximately 3.44 acres located east of the new Hinton Oaks Boulevard right-of-way adjacent to the Army Reserve Training Center site from Manufacturing and Industrial (MI) to Highway Business (HB). Mr. Triezenberg recommended referring ZMA-1-12 to the March 12, 2012 Land Use Review Board meeting.

Applicant David Blevins of 244 W. Millbrook Road, Raleigh was available to answer questions from Council.

No one else approached.

...Motion by Councilor Roberson at 7:29 p.m. to close the public hearing and refer ZMA-1-12 to the March 12, 2012 Land Use Review Board meeting. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

D. ZTA-2-12 Chapters 12 & 13 Comprehensive Edit

Public hearing opened at 7:30 p.m.

Planner Jeff Triezenberg presented a zoning text amendment to amend Chapter 12 (Signs) and Chapter 13 (Nonconformities) of the Unified Development Ordinance with technical edits for consistency of language and referencing, clarifications of intent and interpretation, further definition of broad terms, addition of exemplary graphics and photos, and the removal of redundant text.

Mr. Triezenberg answered questions from Council and recommended referral of ZTA-2-12 to the Land Use Review Board's March 12, 2012 meeting.

No one approached.

...Motion by Mayor Pro Tem Chalk at 7:42 p.m. to close the public hearing and refer ZTA-2-12 to the March 12, 2012 Land Use Review Board meeting. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Utility Merger Agreement Amendment
RES #12-03-05-001

Town Attorney Clyde Holt presented an amendment to the 2006 Utility Merger agreement that would provide for additional water and sewer rate increases, a lump sum payment of \$400,000, and a return of water and sewer capacity to the City of Raleigh.

Mr. Holt answered questions from Council.

...Motion by Councilor Gleason to adopt Resolution #12-03-05-001. Motion seconded by Councilor Tripp and carried unanimously.

ITEM IX. OLD BUSINESS

A. Town Construction Project Updates

Fred Boone, Town Engineer, gave project updates noting the following:

- First Avenue Phase I: Utility relocation complete; Construction to begin March, 2012.
- First Avenue Phase II: Bid opening March, 2012; Construction to begin April, 2012 with projected completion by August, 2012.
- BB&T Crosswalk Project: Bid advertisement scheduled for March, 2012; Bid opening set for April, 2012.
- Knightdale Park: Design in progress; Permits to be submitted Spring, 2012; Construction to begin Summer, 2012.
- Greenway Phase II: Permits submitted Spring, 2012; Construction to begin late Spring, 2012.

B. Knightdale Elementary School Field 3 Infield Reconditioning

Town Engineer Fred Boone presented a proposal to recondition Knightdale Elementary School Field 3 by removing the existing infield, providing new infield mix, and installing and leveling the field.

...Motion by Mayor Pro Tem Mike Chalk to approve moving forward with the Knightdale Elementary School Field 3 Reconditioning as proposed. Motion seconded by Councilor Eddins and carried unanimously.

ITEM X. NEW BUSINESS

Local Artist Exhibits

Parks and Recreation Director Tina Cheek presented a proposal to display local artists' work at Town Hall, the Knightdale Chamber of Commerce, and the East Regional Library. Ms. Cheek explained that there would be a panel established to review applicants for proposed exhibits and answered questions from Council.

...Motion by Councilor Eddins to approve Local Artist Exhibits in Town Hall. Motion seconded by Councilor Roberson and carried unanimously.

ITEM XI. OTHER BUSINESS

Planning Director Chris Hills gave an update regarding the Langston Ridge letters of credit for right of way acquisition.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported the next meeting will be held March 12, 2012.

B. Finance

Mayor Pro Tem Chalk noted presentations from non-profit groups are scheduled for April 18, 2012.

C. Public Safety

Councilor Eddins discussed Town policy regarding employment of relatives.

D. Nominating

...Motion by Mayor Pro Tem Chalk from the Nominating Committee to re-appoint Bernice Dupree to the Old Town Oversight Committee.

E. Liaison Reports

No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

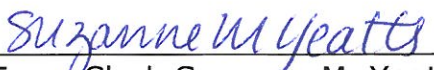
Not at this time.

ITEM XIV. ADJOURNMENT

...Motion by Mayor Pro Tem Chalk to adjourn at 8:15 p.m. Motion seconded by Councilor Tripp and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts